

# HOUSE RULES casa florentini

integral part of the housing agreement

We reserve the right to make changes in prices and conditions

## 1. Mutual respect

The residents<sup>1</sup> respect each other. Curfew is from 10 pm to 7 am. Neither washing or music is permitted during this time. Music and televisions are set at room volume levels.

## 2. Presence/Absence

A resident may move into his/her room in the casa florentini on a Sunday from 4 pm to 10 pm. Upon arrival, he/she should sign-in on the admission list at the reception desk. If a resident is not sleeping in the casa, he/she should tell the reception desk or house management.

## 3. Door badge/damage/care

If a door badge is lost or in case of damage, this must be reported to house management immediately. Residents should treat the furnishings and objects in the casa florentini with care.

## 4. Smoking/Drugs/Alcohol

The casa florentini is smoke-free except in the smoking room. Consuming, trading, buying or selling, and keeping drugs and alcohol in the entire casa florentini is forbidden. If such goods are found during a room check, it will be confiscated and disposed of. Confiscated goods will not be returned.

## 5. Meal Times

Meals are served in the restaurant from Monday morning to Friday afternoon at the following times: Breakfast: 6 am-8 am, Lunch: 11:45 am-1 pm, Dinner: 5:30 pm-6:45 pm. When requested in advance, residents may get dinner outside the above times.

## 6. Illness

In case of illness, residents may request a hot-water bottle, thermometer and tea from Sunday evening at 7 pm until Friday noon.

## 7. Weekends

Residents may spend a weekend in the casa florentini one time per month by requesting this in advance. Only those residents who are signed in may have access to the casa (day and night) on weekends and during holidays. Signing in takes place until Thursday at 8 pm by registering in the weekend list at the reception desk. Underage residents must have written confirmation from parents or legal representatives (confirmation by telephone is not sufficient).

## 8. Visits

Visits in the closed area of the casa florentini are permitted from 7 pm on Sunday evening until 2 pm on Friday; with advance notice until 10:30 pm. Visitors sign in at the reception desk or with the house management. Overnight stays by visitors is permitted if announced in advance for 1 night and twice per month. They require the consent of the roommate, payment of incurred costs (cash), and written parental permission for those underage. Mixed-sex overnight visits are only permitted for residents who reside in single rooms. No visits during annual closing.

## 9. Parking

The casa florentini has parking space for bikes but not for automobiles.

## 10. Emergencies

In urgent cases outside normal opening hours of the reception desk, residents may call the emergency number (see the notice at the reception desk).

<sup>1</sup> In German: Any use of the male or female form for "residents" is always considered and applies equally.